

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760**

Regular Meeting

April 25, 2023

Rumson-Fair Haven Regional High School Learning Commons

6:30 p.m.

AGENDA

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order

2. Salute the Flag

3. Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mrs. Halcrow		Mrs. Kiley		Mr. Page	
Mrs. Hickey		Mrs. McCabe		Mrs. Thompson	
Mr. Kenney		Mrs. McGinty		Mrs. Whitehouse	

5. Welcome of Visitors

6. Communications

7. Board Reports

- ❖ Student Representative Report - Hailey Blum & William Tencza
- ❖ Negotiations - Mrs. McGinty
- ❖ Finance & Facilities - Mr. Kenney - April 5, 2023
- ❖ Personnel - Mr. Page - April 17, 2023, April 24, 2023
- ❖ Referendum Ad-Hoc - Mrs. Whitehouse - April 21, 2023
- ❖ Superintendent's Report

Drills

TYPE OF DRILL	DATE	TIME
School Bus Evacuation Drill	March 17	7:05 a.m.
Shelter in Place	March 16	8:30 a.m.
Fire Drill	March 28	1:18 p.m.

Enrollment

889 - as of March 31, 2023

8. Special Presentation

- ❖ Budget Presentation - Sean Cranston
- ❖ Costa Rica Trip - Seth Herman

9. Public Comment on Agenda Items

10. ACTION ITEMS

Approve Board Meeting Minutes

Recommend Board approval of the following meeting minutes:

- April 4, 2023 Regular Meeting Minutes

PERSONNEL

1. Approval of Updated Job Description

Recommend approval of the following updated job description as per Attachment A:

- Innovation Specialist

FINANCE

2. Final Budget Adoption

WHEREAS, the Rumson-Fair Haven Regional High School Board of Education adopted a tentative budget on March 20, 2023, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 19, 2023, and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 24 2023, and

WHEREAS, the final budget was presented to the public during a hearing held in the Learning Commons of the High School at 74 Ridge Road, Rusmon , NJ, on April 25, 2023.

	General Fund	Special Revenue	Debt Service	Total
Total Expenditures	\$23,346,322	\$ 563,098	\$ 890,932	\$24,800,352
Less Anticipated Revenues	\$ 2,435,606	\$ 563,098	\$ 183,359	\$ 3,182,063
Taxes to be Levied	\$20,910,716	\$ 0	\$ 707,573	\$21,618,289

3. Approval of Bill List

Recommend Board approval of the following bill lists dated **April 19, 2023**:

General Fund	\$ 582,740.51
Special Revenue Fund	\$ 900.00
Capital Projects Fund	\$ 7,220.75
Food Services Fund	\$ 127,604.08
Total	\$ 718,465.34
Payroll (04/06/23)	\$ 573,099.44
Total Expenditures	\$ 1,291,564.78

4. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility
8-7-23 to 8-10-23	Rumson Recreation Department	Field Hockey Camp	Lower Field
4-23-23 4-29-23 5-6-23	RFH Youth Lacrosse	Games/ Practices	Turf Football Field

6-9-23,6-16-23 6-23-23,6-30-23 7-7-23, 7-14-23 7-21-23, 7-28-23	RFH Youth Lacrosse	RFH Youth Lacrosse K-2 Summer Clinic	Turf Football Field
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5. Approve of Use of Facilities - Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility
4-30-23 5-21-23	RFH Tribe Baseball	Baseball Games	Baseball Field 2 hr each day

6. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
5-17-23 to 5-19-23	Darren Groh	NJASA Spring Conference	N/A	\$76.14 mileage \$20 parking \$11 tolls \$241.46 lodging \$172.50 m/i	Atlantic City
5-18-23	Meredith Brow	LEGAL ONE HIB Law Update	\$150	\$0	Online

7. APPROVAL OF BID FOR FOOD COURT KITCHEN RENOVATION

WHEREAS, a recommendation was made by the Superintendent of Schools to the **Rumson - Fair Haven Board of Education ("Board")** to seek a contract for the Food Court Kitchen Renovation at the Fair Haven Regional High School (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Tuesday, April 18, 2023, the Board received the bid from Straight Edge Construction, Inc. in accordance with N.J.S.A. 18A:18A-1, et seq.; and

WHEREAS, Straight Edge Construction, Inc.'s bid has been reviewed and is deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby awards the Project to Straight Edge Construction, Inc. at an amount of \$345,824.00 with an alternate bid of \$31,250.00 with a total bid of \$377,074.00.

8. Approval of a Donation

Recommend Board approval of a donation in the amount of \$1,450 from the Performing Arts Society to our Band in order to purchase Music License for performances during the 23-24 SY.

EDUCATION

9. Approval of Field Trip Request(s) for the 2022-2023 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2022-2023 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR/ CHAPERONES
April 24*	Pinebridge Investments, New York City	7:00 a.m.	2:30 p.m.	Euro Challenge	Stephanie Pennetti
April 26	Tower Players Competition, Bucks County	7:00 a.m.	9:00 p.m.	Tower Players	Donna Battaglia Catherine Cleary Amanda Gorfain Matthew Leddin Anthony Preuster
May 16	Brookdale Community College	8:00 a.m.	2:00 p.m.	Peer Leaders	Alyssa Trocchia Elisa Verran
May 23 & 24	Forrestdale	8:40 a.m.	10:00 a.m.	Peer Leaders	Alyssa Trocchia
May 31	Arrow Acres Farm, Wall Don Pepe Peruvian Restaurant, Freehold	9:30 a.m.	1:30 p.m.	Spanish 3 Honors	Yannel Maglione Petronila Luccarelli
June 1	Middlesex County College	8:00 a.m.	2:40 p.m.	Teen Arts	Zachary Wilson Lauren Grumbach Kate Okeson

***retroactive approval**

10. Approval of Fundraising Request(s) for the 2022-2023 School Year as listed

Recommend board approve the following fundraising request(s) for the 2022-2023 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
April & May	Character Ed	Alyssa Trocchia	Handbag collection
June 2	Paws & Claws Environmental Club Global Impact Spanish Honor Society	Jessica Mentzel Michael Haughwout Susan Schuld Christina Gauss	Food items sale

11. Approval of Re-Enrollment of Non-Resident Tuition Students for the 2023 - 2024 School Year

Recommend Board approval of re-enrollment of the following non-resident tuition students for the 2023 - 2024 school year:

STUDENT #	GRADE	TOWN	TUITION
2400000149	12	Locust	\$16,116
230284	12	Monmouth Beach	\$16,856
25000073	11	Long Branch	\$8,428
25000372	11	Highlands	\$18,684
25000070	11	Sea Bright	\$18,684
25000069	11	Sea Bright	\$18,684
26000114	10	Locust	\$18,684
26000297	10	Monmouth Beach	\$18,684

12. Approval of Decommissioned Textbooks

Recommend Board approval of the list of textbooks for decommissioning.

11. Motion to Approve Recommendations
12. Approval Vote
13. Discussion Items
14. Public Comment - Any School Related Topic
15. Executive Session

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on April 25, 2023 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent’s Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Learning Commons of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
74 RIDGE ROAD
RUMSON, NEW JERSEY 07760**

Innovation Specialist

QUALIFICATIONS: This position is open to classroom teachers who have experience leading collaborative efforts with their colleagues.

REPORTS TO: Director of Curriculum

PRIMARY FUNCTION: The Innovation Specialist will serve the teachers of RFH by providing job-embedded professional support through coaching, modeling, planning and presenting. The Innovation Specialists will work together as a team and will collaborate with department supervisors and the Director of Curriculum to provide the teaching staff with support in the areas of student-centered pedagogy, current and research based best practices for fostering engagement, collaboration and critical thinking in the classroom and other areas of professional need.

SPECIFIC RESPONSIBILITIES:

1. Training, needs assessment, brainstorming and preparation in the summer prior to the school year.
2. Organization of, planning for and facilitation of New Teacher Orientation and professional development for full staff as needed in the summer prior to the school year.
3. Organization of, planning for and facilitation of mentor/buddy training during the opening professional development days of the school year.
4. Quarterly training/meeting/updates with the Director of Curriculum.
5. Regular and consistent professional collaboration, research, networking and leadership which may include:
 - sharing resources, visiting classrooms, coaching staff to improve instruction, collaborating on lesson plans, modeling and co-teaching lessons and the implementation of district initiatives, modeling lessons as needed (before school, after school, or during assigned periods).
 - facilitating professional learning during faculty meetings, department meetings and staff professional development times and days as needed.
 - facilitating professional learning and growth working with mentors and new teachers, including monthly after school New Teacher meetings.
6. Other tasks related to improving the teaching and learning at RFH as necessary and directed by the Director of Curriculum.

EVALUATION: Innovation Specialists will be evaluated annually by the Director of Curriculum.

APPROVED: